

PRE-SEASON CHECKLIST

As you prepare for the upcoming season, now is a great time to refresh your commitment to Good Sports. Your online portal can remind you exactly what steps you need to take to be prepared for a great season.

BEFORE THE MEETING

- ☐ Add a Good Sports agenda item to your club's meeting agenda.
- ☐ Review your Good Sports accreditation and see if you have any actions to complete on your club dashboard on the Good Sports online portal.
- ☐ Check that your policy is up to date.

DURING THE MEETING

- ☐ Report to the committee on your club's Good Sports status and discuss the Good Sports program's benefits with attendees.
- ☐ Run through any policy areas that need updating and allocate a committee member to complete the actions, such as:
 - Check if a Responsible Service of Alcohol (RSA) course needs to be booked (if applicable) so that members have their RSA certification. Some might need to do a refresher course.
 - Renew your club's liquor license (if applicable) and make sure your contact details are up to date – some club members might have moved on since last season.
 - Check your safe transport plan is still relevant. If you've changed locations, it might need updating.
 - Encourage all committee members to be good role models and promote healthy behaviour in the season ahead.

AFTER THE MEETING

- ☐ Keep track of progress by working through your club's action plan in the Good Sports online portal.
- ☐ Once your action plan is complete, you can take your policy to the next meeting to be signed off by members.

